



## Morisset Early Education Centre Authority and Directive to Administer Medication Record (To be completed by Staff and signed by Parent and Staff)

- **N.B.** Only medication prescribed by a medical practitioner and in its original container will be administered to a child.
- Details must be clearly printed on the container. Medications must be handed to a permanent member of staff for checking and safe storage.
- Medications or other potentially dangerous products **MUST NOT be** left in a child's bag or locker. Medication must be collected from a staff member at the end of the day.
- A child on antibiotics must be kept at home for **AT LEAST 24 HOURS** after starting the medication, to make sure that they begin to respond to treatment, and that no adverse reactions occur.

You may be asked to take your child home if these procedures are not followed. These regulations have been set down for the sake of your child's health, and we thank you for your co-operation.

**If required, medication will be placed in a locked container in the kitchen fridge.**  
 Other medication will be stored in a Medication bag in the laundry.

<b>Date</b>	
<b>Child's Name</b>	
<b>Medication last administered</b>	<b>Date:</b> _____ <b>Time:</b> _____ <b>Dose:</b> _____
<b>Manner of administration</b>	<b>Orally</b>  <b>Inhalation</b>  <b>Other</b>
<b>Reason for medication</b>	
<b>Medication Expiry date</b>	
<b>Dosage/Amount</b>	
<b>Time to be administered</b>	<b>Time:</b> _____  <b>Orally</b>  <b>Inhalation</b>  <b>Other</b>
<b>Locked storage fridge</b>	<b>Yes</b> <b>No</b>
<b>Signature of parent</b>	